

4. Advanced form properties

After the installation, more functions are available in the properties of the form generator: In the section *Fill PDF form*, you can turn on the creation of a PDF file.

▼ Fill in PDF form

Fill PDF form
Filling out a PDF template

PDF template file*
files/pdf/vorlagen/10seiten.pdf (7.7 KiB)

Please select the PDF file as a template. You have the opportunity to make

Directory for storing
files/pdf/documents

Please select the directory where the PDF files should be saved. The

Expand file name

Expand the file name with InsertTags, e.g. {{date::ymd_His}} to make it

Further processing
Save PDF file and attach it to the email
What will happen next with the PDF

Save in home directory
If the member is logged in, the PDF should be saved in their private

You provide a **PDF template file** containing the unfilled form. Please note that the PDF specification 1.4 (Acrobat 5.x) must be available; you may have to save the template in an older PDF format.

The PDF template is filled in and saved as a copy with the online entries. The page sizes of the template pages are adopted.

You can specify under **Further processing** that the generated file should be included as an e-mail attachment in the form e-mail.

To save the PDF files, specify a **directory for saving**. The generated, completed PDFs are saved here. You can use the "Save in home directory" checkbox to ensure that the PDF is saved there for logged-in users who have their own home directory. If there is no home directory or the sender is not logged in, the normal specified directory is used for saving.

The file name consists of the form name and a timestamp; you can customise the structure of the file name in the **Expand file name** field. The default entry appends the current date and time. The use of InsertTags is possible.

It is possible to manage **multi-form templates** in one template PDF. For this purpose, all possible output pages are listed one after the other in the template PDF. By specifying the controlling fields

as a condition, the output can be restricted to certain pages.

Multi-form template

Condition	Pages from the PDF template
<input type="checkbox"/> tarif~A	<input type="text" value="1-3,7"/>
<input type="checkbox"/> tarif~B	<input type="text" value="4-6,7"/>

If the condition is fulfilled, only the specified pages are used Specify a list of the corresponding pages separated by commas or as range
 If the template file contains different forms, applicable pages can be defined here, e.g. 1-4,7,10. Leave the fields blank to use all pages.

Take all valid document pages
 Applies also template pages without position entries in the PDF.

Basic offset <input type="text" value="0"/> <input type="text" value="-4.8"/> <small>X and Y displacement in millimeters of all positions on the sides.</small>	text color in PDF <input type="text" value="2012a3"/> <small>Please select the pen color to fill in the entries</small>
Title <input type="text" value="Real estate expert opinion"/> <small>Title of PDF document</small>	Author <input type="text" value="mycompany.tld"/> <small>Stated author in the PDF properties</small>

In the example, there is a radio button element where you can select tariff A or B. Depending on the selection in the form, only the specified pages are output, so pages 1, 2, 3 and 7 are output for tariff A, and pages 4, 5, 6 and 7 for tariff B (the page numbers always refer to the template).

Further conditions can also be used to control attachments.

If you leave the Multiple templates element completely empty, the complete template PDF will be used.

Use **Take all valid document pages** to control whether all template pages should be transferred to the PDF or only the pages on which valid items are entered. This allows you to create optional pages using the template. If a single blank page (e.g. terms and conditions) is nevertheless included, enter a position that prints a blank. For multiple templates, "All pages" only refers to the pages of the template released via the conditions.

When you measure the form and enter the positions, there are often differences to the paper margin. This shift then applies to all items in the PDF. To avoid having to adjust every position, you can simply equalise the **basic offset** by making an entry in the form properties.

For the display, you can enter the **text colour in the PDF** and the **title** and **author** for the file properties.

The text colour can be overwritten individually in the individual items, e.g. to set off a heading in colour.

It is possible to protect the generated PDF with a password. There are 2 ways:

Protect PDF
The PDF is provided with password protection

PDF password for permissions

If this field is left blank, a random password is generated

PDF password for opening

Leave the field blank if open without a password should be possible.

Permissions

- Select all*
- Print
- Print in high resolution
- Modify the document
- Insert pages, rotate, delete, bookmarks
- Remove pages
- Copying content
- comment on
- Fill in form fields

Select everything that should be possible without a password.

a) Restriction of authorisations, enter all released authorisations here. If the PDF password for authorisations is left blank, a random password is generated. The password is then unknown.

b) Password protection when opening the document You can enter a password here to prevent unauthorised opening of the PDF. For security reasons, send the password in a separate email or via SMS or a suitable messenger.

Note: The PDF protection is not completely secure. With appropriate programs, the password can be bypassed!

Use your own fonts:

Custom font (regular)

Select your font file for the regular font or leave the field empty for the

Custom font (bold)

Select your font file for the bold font or leave the field empty for the

Custom font (italic)

Select your font file for the italic font or leave the field empty for the

Custom font (bold+italic)

Select your font file for the bold italic font or leave the field empty for the

TTF or OTF fonts can be assigned for each of the 4 possible font styles (regular, bold, italic, bold+italic) in the PDF positions. Where no font is selected, the default font remains.

It is also possible to assign different fonts to font styles. For example, a decorative font for special effects can be assigned to the bold+italic font style to highlight special entries.

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